

1 **Minutes**

2 **South Carolina Real Estate Appraisers Board**

3 **June 14, 2024, 11:00 a.m.**

4 **Via WebEx**

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7 **Meeting Called to Order:**

8 Jake Knight, Chairman, called the meeting of the South Carolina Real Estate Appraisers Board to
9 order at 11:08 a.m. Other board members present for the meeting included: Chris Donato, Mark
10 Chapman, Chris Barczak, Mike Dodds.

11 Mr. Knight announced that public notice of this meeting was properly posted at the South
12 Carolina Real Estate Appraisers office, Synergy Business Park, Kingtree Building, and provided
13 to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of
14 the South Carolina Freedom of Information Act.

15 Staff members participating during the meeting included Kyle Tennis, Office of Advice Counsel
16 (OAC); Carolyn Sutherland (OAC); Cindy Bagwell, Office of Investigation and Enforcement
17 (OIE); Wattie Wharton (OIE); Todd Bond (OIE); Erin Baldwin, Office of Disciplinary Counsel
18 (ODC); Shannon Davis, (ODC); Rowland Alston, (ODC); Laura Smith, Board Executive; Otis
19 Richardson, Administrative Assistant; Cory Griffin, Administrative Coordinator; Joey Ferguson,
20 Appraiser from Chapin.

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22 **Introduction of Board Members and All Other Persons Attending**

23 The board members, LLR staff and all others in attendance were introduced by Laura Smith.

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25 **Approval of Excused Absences**

26 All present

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29 **Approval of Agenda**

30 **MOTION:**

31 Mr. Chapman made a motion to approve the agenda. The motion was seconded by Mr. Donato,
32 which carried unanimously.

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34 **Approval of the Minutes from Board Meeting**

35 **MOTION:**

36 Mr. Chapman made the motion to approve the minutes from the May 23, 2024 board meeting.
37 Mr. Donato seconded the motion, which carried unanimously.

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39 **Chairman's Remarks**

40 Mr. Knight thanked everyone for attending the meeting.

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42 **New Business**

43 Mrs. Baldwin (ODC) presented the Board with the policies and procedures of complaint cases
44 filed with LLR-Real Estate Appraisers Board and OIE. Mrs. Baldwin's presentation was
45 extensive and included research that encompassed policies and guidance from multiple federal
46 agencies and USPAP. Our current disciplinary procedures are aligned with the federal standards
47 and industry best practices. In many instances, LLR does not have the jurisdiction to intervene,
48 as that authority has been delegated to other state and federal agencies. The Board discussed the
49 complaint procedures and asked questions specifically concerning cases filed with allegations of
50 bias and/or discrimination.

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52 **MOTION:**

53 Mr. Dodds made a motion not to change the disciplinary process currently in place within LLR.
54 The motion was seconded by Mr. Donato, which carried unanimously.

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56 **Public Comments** – None

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59 **Adjournment**

60 Mr. Donato made the motion to adjourn. Mr. Chapman seconded, which carried unanimously.

61 The Board adjourned at 11:48 a.m.

62 The next Real Estate Appraisers Board meeting is scheduled for August 28, 2024.